

EAST WALNUT HILLS ASSEMBLY
Board Meeting
Tuesday, June 26, 2007, 7:00 PM

AGENDA ITEM	DISCUSSION	ACTION
1. Welcome and Introduction Minutes: May 2007	The following were present: Ed Pfetzing, Doug Davis, Bob Dinsler, Cara Hague, Betty Conlon, Antoinette Wright, Arlene Anderson, Tom Slanker, Keith Glaser and Joe Balbo. First meeting of board with newly elected president, Joe Balbo, as well as new board members. Approved as written.	1 st : Ed Pfetzing 2 nd : Betty Conlon Unanimous affirmative vote.
2. Treasurer: Missy Fox	Missy was not present. Joe states that we plan to have a monthly report in the future.	Joe – check with Missy to verify that taxes have been paid.
3. Corresponding and Membership Secretary: Betty Conlon	We received \$25 in membership fees from Pat Garry (sp?) of Walnut Hills Community Development Corporation.	
4. Police Report	Office Joe Eifers reports that <ul style="list-style-type: none"> • Richard Scurry is scheduled for a court appearance July 2 – no action needed at this time. • Requested that we fax a copy of the list of problem buildings/properties to the substation (see details under Buildings/Inspections report). • Adequate supplies for the substation at this time. 	jefers@cms.hamilton-co.org

<p>5. Development</p>	<p>a. CNBDU – no report</p> <p>b. Ed Pfetzing reported on Streetscape progress. Bid is due back in less than 2 weeks. Duke is in the process of moving utilities and demolition of the building at Woodburn and Chapel St. is scheduled for June 28th.</p> <p>c. Buildings & Inspections: Joe is compiling a list of problem properties to Bill Langevin at the dept. of buildings & inspections.</p> <p>Neighborhood news:</p> <ul style="list-style-type: none"> • Restaurant at DeSales Plaza is moving forward; opening may not occur August 1 as previously thought, but should be close to that date. It will be a Spanish tapas restaurant called “Seny”, and will have valet parking. • Carol Streble is close to opening a portrait studio in the Felix Building on Woodburn. • Additional business tenants are being pursued to fill available spaces in the business district. 	<p>All board members – send any recommendations of buildings/properties to add to list by Monday, July 2 to Joe.</p> <p>Arlene – contact City (591-6000) to inquire about having trash cans placed along Victory Parkway, as well as possibility of residential streets in the future.</p> <p>Betty – send thank you letter to Hari Ramaneni (sp?) for clean up of Alms Hotel surrounding area.</p> <p>Respective property owners on board/Cara: take actions to keep appearance of movement of new business tenants, i.e. post “Coming Soon...” signs in building windows, keep sidewalks weed free, promote sense of vitality in business district.</p>
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6. City Communications	<p>a. Change of address for city mailings – all communications should be sent to assembly p.o. box.</p> <p>b. Other: No communications as of this time, while transition is made from Mary Ann to Joe as president.</p>	<p>Betty – check on availability of acquiring 2 keys to p.o. box; also, contact city as a whole to have communications sent to p.o. box.</p>
7. Community Communications	<p>a. Email list: a running list of neighborhood residents' email addresses has been compiled over time, and will be added to as new addresses received, to notify as Communiques come out, and for any other communications.</p> <p>b. Mail list: nothing at this time.</p> <p>c. Fund raising letter: Joe has drafted a letter to be sent to community residents which details developments in the neighborhood, as well as a reminder to renew membership. Copies were distributed for review and suggestions. At this time, suggested fees are \$20 individuals, \$40 families, \$250 lifetime, \$500 Big Joe (for the clock tower) special status.</p> <p>d. Communiqué: Plan as of now is to issue a Communiqué on a monthly basis in an electronic format within the EWH website. Intention is to start producing and refine over time. Antoinette agreed to be the "accumulator" of features, in the following categories:</p> <ol style="list-style-type: none"> 1. What's new in the neighborhood 2. Profile of an historic property via the historical inventory (to be possibly expanded upon in the future) 3. Letter from the president 4. Business profile in neighborhood. <p>Also to be included will be contact information for police, etc; listing of institutions (i.e. St. Ursula, Purcell Marian, Mercy Neighborhood Ministries, etc. along with, eventually, a calendar of events pertaining to those and others', and a Treasurer's report.</p> <p>Discussion took place concerning a banner or something similar to be hung in the neighborhood announcing the Communiqué's availability on the website, as well as the possibility of making some hard copies available at a few locations around the neighborhood (Cara Hague will provide 100 or more hard copies).</p> <p>e. Website: will be updated as needed, and will somewhat overlap some information in Communiques.</p>	<p>Proposal: that March 1st of each year be the annual renewal date for membership.</p> <p>1st: Ed 2nd: Antoinette Unanimous affirmative vote.</p> <p>Proposal: approve suggested rates and have a \$10 rate for those who say they cannot afford those rates.</p> <p>1st: Ed 2nd: Bob Abstentions: Antoinette; Vote passed.</p>
8. DeSales Corner Business Group	<p>Beautiful marketing pieces (flyers) were made available to anyone who knows of interested parties looking for business/retail properties.</p>	
9. EHW Assembly agenda for 2007-2008	<p>Joe requested that we each come to the next board meeting with suggestions for areas to work on over the next year. Would like to develop an agenda of action items/areas to pursue in the future.</p>	<p>All board members: compile your list of suggestions for July board meeting.</p>

10. Old Business	Bob suggested that we send a letter to the Adult Probation Clean up Crew to thank them for their work in the neighborhood.	Betty – Bob will give you the name of the person to address letter to; draft and send letter.
11. New Business	None at this time.	
12. Adjourn	Motion made to adjourn	1 st : Doug Davis 2 nd : Bob Dinsler Unanimous affirmative vote.

Recorded by: Cara Hague

Next Assembly Meeting: **Wednesday, September 5, 2007, 7:00 PM, De Sales Crossings Center**
Next Board Meeting: **Tuesday, July 31, 7:00 PM, EWH Substation, 2716 Woodburn**
Next De Sales Corner Bus. Mtg. **Monday, July 16, noon, 1647 Clayton St.**